



PRIVACY STATEMENT

What data do are kept and why are needed

Name and date of birth – this are basic information that helps Jing Zhang get to know client.

Address, email address, phone number – Jing Zhang use this as a way of contacting client regarding sessions. Jing Zhang will mainly use the method client first contact but if cannot reach client, will try a different method.

Medical professional's details – If Jing Zhang was worried that client was at risk then may need to contact client's medical professional. Jing Zhang will let client know when/if going to do this.

Session notes – Jing Zhang keep brief notes of session(s) in NHS approved counselling management system.

Audio recordings - Recording is made during session and copy is releases to client. Copy of recording is store in NHS approved counselling management system and deleted after 1 month after session.

Will I share your data and if I do, who will I share it with and for what purpose?

It is very unlikely that Jing Zhang will share client's data. Jing Zhang will not sell it on or use it for unethical reasons. Jing Zhang may release information to a specific individual or agency if it has been determined that a vulnerable person (child or adult) is at risk; if a client is in imminent danger to themselves or others; or if a subpoena of records has been requested. Jing Zhang may also discuss your case during supervision, but I only use client's first name.

How will I store your data?

Immediately after the work is finished, Jing Zhang transfer the data to NHS approved counselling management system and all physical notes are incinerated. Client's phone number(s) may be kept in Jing Zhang's business mobile phone with client's first name and last initial. Only Jing Zhang will access client's information.



How long will I store your data for and how will I dispose of it?

Jing Zhang will keep client's details and session notes for the time required by Jing Zhang's insurer (currently 7). After this time, Jing Zhang will destroy any document with personal information. Jing Zhang will delete client's phone number out of mobile phone after 6 months from last session. Jing Zhang will re-enter client's phone number to business phone on next contact of Jing Zhang.

DISCLAIMER

By submitting Client Intake Form client agree to all disclaimer statements.

Liability

The Client release Jing Zhang from any liability or claims that could be made against her concerning client's mental and/or physical well-being during the work that has been outlined and agreed upon (now and in the future) by filling out and submitting Client Intake form. This liability waiver is not intended to exclude or restrict liability for death or personal injury caused by negligence.

Scope of Practice

Client understands that Jing Zhang is not a licensed physician, psychologist, or medical practitioner of any kind and that hypnotherapy should not be considered a replacement for the advice and/or services of a psychiatrist, psychologist, psychotherapist, or doctor.

Participation

Client gives Jing Zhang full permission to hypnotize client and to use Rapid Transformational Therapy® knowing that by participating fully in the process and by listening to client's personalized recording for 21 days, client play an important role in overall success of therapy.

Guarantee

Client understands that although Rapid Transformational Therapy® has an incredibly high success rate, Jing Zhang cannot and does not guarantee results since client's own personal success depends on many factors that Jing Zhang has no control over, including client's willingness and



desire to effect the changes inside themselves.

Audio Recording(s)

Client gives Jing Zhang full permission to make audio recordings that may include client's voice. Client understands that if a recording (or recordings) is made during or after my session(s) Jing Zhang retains full copyright over any forms of media that may be produced and distributed to me.

Deepening Process

If session is person, Client hereby grants permission to Jing Zhang to respectfully lift client's arm, touch client's shoulder, or rock client's head during my Rapid Transformational Therapy® session(s) in order to help facilitate the deepening process.

I can confirm that I have read and understood Privacy Statement and Disclaimer by ticking the checkbox on site.